



Acorn Family Place Job Posting: Wellness Outreach Coordinator

Anticipated start date: July 15, 2024

Hours: 37.5 hours/week, within the operating hours of 9:00-5:00, Monday to Friday

Term: FT Permanent

Salary Range: \$21-23/hour

Benefits: Group Disability, life insurance, pension, health and dental package, EAP, 6% vacation

Acorn Family Place is a multi-service family resource centre providing support, enhancing education, and fostering community. We work together to strengthen children and families on the challenging journey of living and growing. Reporting to the Manager of Programs, the goal of the Wellness Outreach Coordinator is to connect with and strengthen the capacity of children, caregivers, families, and the community in their health and wellbeing.

Roles and Responsibilities:

- Develop, coordinate and facilitate Acorn Family Place's health promotion programming, broadly addressing holistic wellness, informed by the social determinants of health
- Build relationships with families through outreach activities and connect families to resources both within the family resource centre and in the wider community
- Meet families where they are at and approach wellness promotion holistically, with creativity and collaboration
- Bridge support for individual participants with health and wellness related inquiries through referrals, advocacy, and system navigation support
- Develop, plan, facilitate, and evaluate wellness outreach activities, such as workshops, peer-support groups, and community events
- Manage health and wellness resources including harm reduction supplies
- Collaborate with team members to co-facilitate group programming such as parenting classes, and workshops
- Communicate health and wellness information suited to participants' needs in an accurate, comprehensive and accessible way
- Collaborate, develop and maintain cooperative working relationships with partner organizations
- Stay current on research and trends related to the physical, mental, and emotional, and cultural health and wellness of children and families
- Maintain accurate records and submit reports
- Participate collaboratively in broader family resource centre initiatives

Education and Experience:

- Some post-secondary education in public health, social work, social services, community development, recreation or other related fields an asset, but not required.
- Minimum 2 years' experience working or volunteering in a non-profit organization or doing community support work



- Familiarity with West Broadway community, relevant resources in Winnipeg, and understanding local social context very beneficial

Skills/Abilities:

- Ability to speak English required, additional languages an asset
- Flexible and adaptable to changing circumstances
- Strong interpersonal skills, interest in working with families from diverse backgrounds
- Strengths-based, trauma-informed approach to community development
- Acceptable criminal record and child abuse registry check – cost will be reimbursed for successful applicant
- Experience working in a community organization an asset
- Administrative skills including familiarity with Microsoft Office 365

Acorn Family Place strives to employ a staff team that is inclusive and reflective of the population that we serve. We welcome applications from Indigenous and newcomer applicants. Applicants are encouraged, but not required, to self-identify in their cover letter.

To apply: Please send resume and cover letter by email to: managerofprograms@acornfamilyplace.ca

Closing date: June 24, 2024

We thank all applicants for their interest, but only shortlisted candidates will be contacted.