**University of Winnipeg tenure/promotion and continuing appointment CHAIR Recommendation**

**for**

**CONVERSION FROM INSTRUCTOR III to associate professor**

To be completed by the Department Chair who shall forward one (1) copy to the Dean pursuant to Clause 27.07 (8). The Dean shall inform the applicant of the Chair’s recommendation and provide them with a written statement of the reasons for that recommendation, pursuant to Clause 27.07(9).

**I.** **Applicant Information**

Name:

Department:

**II**. **Areas of Assessment**

1. The degrees held by applicant pursuant to Clause (1)(b) of the LOU, including assessment of research and/or other scholarly work to compensate for lack of doctoral or terminal degree, if applicable; and
2. The applicant has discharged their teaching and professional responsibilities pursuant to Clause 1(c) of the LOU; and
3. The applicant has an established research record at the time of the application for conversion pursuant to Clause 1(d) of the LOU; and
4. As per Clause 1(e) the applicant has served six (6) years (including the year of application) at the University of Winnipeg, or credited years in rank at the time of appointment pursuant to Clause 25.11(6), or, an equivalent combination of these two (2).
5. As per Clause (2) of the LOU, the Applicant has discharged reasonable administrative responsibilities in the University community.

**III. Assessment of exceptional performance, pursuant to Clause 27.12 as appropriate to the applicant.**

 If the applicant has not served the requisite six (6) years but the TPCAC is satisfied that the applicant’s contribution in the areas of teaching, research, and administrative service, rises to a level of distinction suitable for early conversion,

1. The applicant’s exceptional quality of teaching pursuant to Clause 27.12(1).
2. The applicant’s exceptional research and scholarly activity to be evaluated pursuant to Clause 27.12(1).

**IV. Department Chair recommendation for Conversion**

Vote: Yes No

Reasons:

(NOTE: Reference may be made to TPCAC recommendation/reasons).

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Signature of Department Chair

Date