**University of Winnipeg tenure/promotion and continuing appointment Committee**

**(tpcaC) Recommendation**

**for**

**CONVERSION FROM INSTRUCTOR III to associate professor**

To be completed by the TPCAC pursuant to the Letter of Understanding between The University of Winnipeg and the University of Winnipeg Faculty Association appended to the Regular Academic Staff Collective Agreement (the LOU). The Dean shall provide a completed copy to the applicant and to the applicant’s Chair.

**I.** **Applicant Information**

Name:

Department:

**II**. **Areas of Assessment**

1. The degrees held by applicant pursuant to Clause (1)(b) of the LOU, including assessment of research and/or other scholarly work to compensate for lack of doctoral or terminal degree, if applicable.
2. The applicant has discharged their teaching and professional responsibilities pursuant to Clause 1(c) of the LOU.
3. The applicant has an established research record at the time of the application for conversion pursuant to Clause 1(d)
4. As per Clause 1(e) the applicant has served six (6) years (including the year of application) at the University of Winnipeg, or credited years in rank at the time of appointment pursuant to Clause 25.11(6), or, an equivalent combination of these two (2).

**III. Assessment of exceptional performance, pursuant to Clause 27.12 as appropriate to the applicant.**

 If the applicant has not served the requisite six (6) years but the TPCAC is satisfied that the applicant‘s contribution in the areas of teaching, research, and administrative service, rises to a level of distinction suitable for early conversion,

1. The applicant’s exceptional quality of teaching pursuant to Clause 27.12(1).
2. The applicant’s exceptional research and scholarly activity to be evaluated pursuant to Clause 27.12(1).

**V. TPCAC recommendation for Conversion**

Vote: Yes No

Assenting opinions – summary of reasons:

 Dissenting opinions – summary of reasons:

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Signature of TPCAC Nucleus Member

Date

**NOTE:** For the Dean’s Office file copy, provide a record of the Committee members in attendance pursuant to Clause13.07(4).