COMMITTEE MINUTES FORM



Labour and Immigration

Workplace Safety & Health
401 York Avenue, Winnipeg, Manitoba R3C 0P8
T 204 957-SAFE (7233) or
toll-free 1 855 957-SAFE (7233) F 204 948-2209

Complete Name and A	Address of Workplace	Employer Members	Occupation		Present	Absent
	•	Carrie Homeniuk Associate Vice President – Human Resources			Χ	
	he University of Winnipeg Kyle Macdonald Executive Director, Infrastructure		Х	V		
515 Portage Avenu			Х	Х		
Winnipeg, MB R3B	∠ ∟IJ	· ·	Director or building Services		^	
Phone: Tel: 786-7	811	Worker Members	Evenutive Director Student Convince Ch	4D	Х	
Fav: Fav: 774-2035		Inga Johnson Mychasiw Jillian Golby-Borsa Executive Director, Student Services - C Administrative Manager – IUS - AESES		ЛР	X	
Fax: Fax: 774-2935		Natasha Taiarol Co-Chair, Biology Laboratory Manager –		AESES	X	
Meeting date:		Mick Sidhu	Electronic Technologist, Centre for Acade	emic Technology		Х
September 20, 2024		Paul Holloway	– AESES Faculty Member – UWFA (Biology)			Х
		Christopher Brauer Faculty member – UWFA (Biology) Faculty member – UWFA (Theatre & Film		ı-THFM)		X
Date of next meeting:		Katherine Breward	Faculty member – UWFA (Business and	Administration)	Х	
December 13, 2024		Doug Williams	Faculty Member – UWFA (Psychology - A	Alternate)	Х	
Number of employees	at the workplace:	Beata Biernacka Ted Turner	Faculty Member- UWFA (Alternate) UWSA (Representative)		X X	
948	-	Binara Hewagamage	UWSA (Alternate)		^	Х
		Trevor Day	Lead HVAC Technician – IUOE			
AESES- Association of	Employees Supporting	Patrick Coutu	Building Maintenance Engineer - IUOE (A	lternate)	Х	V
Education Services		Sondos Shabayek Guests (list any)	PSAC		<u> </u>	Х
CMP- Confidential Man	agerial and	Kevin Smith	Manager, Safety and Health		Х	
Professional		Geetika Bassi	Laboratory and Research Safety and Hea	alth Officer	X	
IUS-Institute of Urban S		lan Steggles	Director, Security and Risk Management		Х	
IUOE-International Unio	on of Operating	langifan Tuaturan	Director Communications		V	
Engineers PSAC-Public Service A	lliance of Canada	Jennifer Trotman Tabitha Wood	Director, Campus Living Acting Associate Dean, Faculty of Sci	ence: Bio-Safety	X	
		Tablala 1100a	Committee Chair; Science Lab Safety Ch			
THFM-Theatre and Film	•	Emma Hill Kepron	Associate Dean of the Library, Acting Hea			X
UWFA-University of Wi Association	nnipeg Faculty	Dean Melvie	Director, Recreations Facilities and Servi	ces	X	
7.00001411011		Trina Wielkopolan Josh Todd	EA, HR – Minute Taking Acting Security Manager, Security Servic	es	X	
		000111000	7 touring coounty manager, coounty convic			
Agenda Item		Subject, Concern o	r Problem	Recommend	lation or	Status
7.gonau 1.o		(See reverse for completion		Action To Be Ta		
				Action By (w	ho &	
A 0 114 0 1	NA (2 II I I	1 110.05		when)	T	
A. Call to Order	Meeting called to ord *Quorum met	der at 10:05 a.m.		Chair: Natasha	laiarol	
	Quorum met					
B. Approval of				Motion by: Ing	а	Approved
Agenda				Seconded by:		
_				-		
C Assentance of	For Review: June 11, 2	2024		Matian by Vot	horino	Annuared
C. Acceptance of Minutes	For Review. June 11, 2	2024		Motion by: Katherine Seconded by: Inga		Approved
Williates				occonded by.	iliga	
D. Business	Action Item:	in DeeDley, And the second	lauda fau hayy ardaldu thasas sad			Complete
	Arising from Elevators were down in RecPlex. Are there standards for how quickly they need to be fixed?					and will be removed.
the Minutes	to be lixeu:					TOTTIOVEU.
			work on a resolution, 20-40 mins if			
			icilities is to have elevators fixed asap.			
			I. UW have 20 elevating devices on available in North America, and facilities			
	does its best to keep k		available in North America, and facilities			
	1					

Co-Chairpersons' Signatures	Please indicate by (X) in the brackets	below who chaired this meeting
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BOTH management and worker co-chairs <u>must sign each page</u> of the minutes when they agree that the minutes are complete and accurate.

If one, or both co-chairs do not agree with the minute record, please attach concerns on a separate page.

In my opinion, the above is an accurate record of this meeting.

(X) Print name of Employer Co-Chair <u>Carrie Homeniuk</u>	() Print Na	ame of Worker Co-Chair	Natasha Taiarol	
Signature formula	Signature _	M. Taiarof		
COMMITTEE MINUTE FORM	P	AGE 1 OF 3		

Agenda Item	Subject, Concern or Problem (See reverse for completion instructions)	Recommendation or Action To Be Taken Action By (who & when)	Status
	Action Item: Q: Is there a way to communicate with students what security guards will do to protect students/staff- there is a perception with students that security will intervene in a risky situation. Security will restrain an individual until the police arrive. It is up to the individual guard if they want to step in when there is an altercation. Josh: during orientation, we tell Students what securities role is on campus, but in regard to sharing that information and making it more accessible, it would have to be discussed with the Director of Security and Risk Management. Communication is done through the SafeApp and this was covered during orientation. Suggestions were made to put something in the Uniter (student newspaper)- as another platform that could be used to promote security on campus, more blasts on the safeApp, or updating the security website. Students also need to take ownership of their safety. Messaging of "get to know us before you need us*		Complete and remove.
	 Inga: we are re-recording a segment of our orientation videos for students and can update the security messaging and that will help get the message to students. Videos have not been re-recorded however are planned for 2025, this will be done for 2025 orientation and students services will work with security to update their video. 		Complete and remove. Update for Fall 2025
E. Reports	1. WSH Program Report (Kevin S) 2. Incident Report (Kevin S) 3. Fire Report - Verbal (Kevin S)		
	 4. Building Inspection Report (Kevin Smith) Surface Cleaning- a Hazard Alert request was submitted online that a surface area had not be cleaned in 7 years. The health and safety manager, along with a committee member inspected the area and it was concluded that the area was clean and not a hazard to faculty and students on campus. Kevin and Geetika presented a PP on the safety program. Medical Response- 1 last quarter Fire Incidents- 3 last quarter and all were false alarm. RCFE- hot spot for pickup of sharps on campus. 71 were found in the green corridor. Air Quality issues- Kevin discussed how to request testing. Inspections: Safety Office completed 60 out of 64 AED inspections, 0 outstanding issues. 1 radiation safety training was completed last quarter. All inspections were completed for last quarter. ARC model- accountability, responsibility & contributors. Accountability-who owns the issue Responsible-how do they find out who owns the issue Contributor-who is going to help 		
	5. Security Report (verbal update) Security is working to enhance the perception of what security is- working to build better relationships between security, staff, and students. More training for security is coming. Security webpage is going to be updated to include surveys and to provide suggestions to the security office. They are redesigning the security office and operations work desk. The uniforms are being changed, and adding earpieces so there will no longer be radio chatter. Communications with marketing has improved. Incidents on campus have increased since last year, however, are at par with incidents pre covid. The daycare has added another security guard. UWSA has regular meetings with UWinnipeg security and that they appreciate the accessible	Security; training, website & communication updates	In progress

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 $\textbf{If} \ \text{one, or both co-chairs} \ \underline{\text{do not agree}} \ \text{with the minute record, please attach concerns on a separate page}.$

In my opinion, the above is an accurate record of this meeting.

(X) Print name of Employer Co-Chair Carrie Homeniuk	() Print Na	ame of Worker Co-Chair	Natasha Taiarol
Signature Signature	_Signature _	M. Taiarol	
	_		

COMMITTEE MINUTE FORM

Agenda Item	Subject, Concern or Problem (See reverse for completion instructions)	Recommendation or Action To Be Taken Action By (who & when)	Status
	and collaborative nature of the relationship between the two groups.		
F. Subcommittee Reports	Biosafety Committee Report (Tabitha Wood) Science Lab Safety Committee Report (Tabitha Wood)	Committees met last quarter. Quorum was met in August, please refer to reports for updates.	
G. New Business	Safety Champions Kevin spoke about A. Amado, a previous employee who worked in the Duckworth and used optics to help with staff do rover checks- Aaron logged into campus optics over 415 times during his employment. If you would like to nominate a safety champion, please complete the form on the safety and health webpage. 2) RCFE Building- Safety Concerns	Quarterly safety champions-see Safety webpage.	Reminder to submit
	Natasha presented to the committee a PP regarding some of the safety concerns for staff, faculty, and students in the RCFE.at last year's department meeting. The request was to add another security guard in the building. Ian suggested that students and staff use the safeApp to get walked to their vehicles, Natasha and Ian to speak further. 3) De-commission labs While on an inspection, the safety office decommissioned a lab that was no longer in use.	Updates for next quarter.	In progress.
H. Next Meeting	December 13, 2024		
I. Adjournment	Moved to adjourn at 12:06 p.m.	Motion by: Carrie Seconded by: Inga	Approved

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 $\underline{\text{Co-Chairpersons' Signatures}} \quad \text{ Please indicate by (X) in the brackets below who chaired this meeting.}$

Signature M. Taiarof

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Signature forward COMMITTEE MINUTE FORM